

**School Bus Video Cameras
Board of Education
Wrightstown Community School District**

The Wrightstown Community School District recognizes the use of cameras on school buses as an important tool in the management of the safety and security of students. The District also recognizes the importance of safeguarding student privacy while providing for student safety and security.

In partnership with the school district transportation provider, the Wrightstown Community School District utilizes digital video recording equipment on school buses for the express purpose of maintaining order, preventing vandalism and other illegal activities, and ensuring that all students have a safe and positive experience riding on the bus.

Parents/guardians and staff will be notified annually that digital video surveillance exists on all school buses and that those video recordings may be used in disciplinary proceedings. In addition, a sign will be posted on each bus indicating that video cameras may be in use.

The District recognizes the confidentiality of student records pursuant to Wisconsin and federal law. As pupil records, these videos are confidential and disclosure or review is limited to those persons authorized by law to inspect pupil records. Access to video recordings from any security camera shall be limited to school administrators and the transportation coordinator with designation by the Superintendent. However, law enforcement officials may be granted access to video recordings after giving prior notice to the School Superintendent/designee.

In accordance with student privacy laws, neither parents, guardians, nor students will be allowed to view the video recording unless the student is the only subject of the recording or the building principal has obtained written permission from the parents /guardians of all other students on the video recording. Upon written request, the school district will provide a written summary of the recorded incident(s) of a student pictured on a video to the student's parents/guardians.

The contracted bus operator will be responsible for the security of all bus digital video equipment and for the uploading, maintenance, and disposal of video data files. Current data is stored on a hard drive and all digital hard drive files will be overridden after a

period of approximately two to three weeks unless they are part of an ongoing investigation or of educational significance to the District.

References: Wisconsin State Statutes 118.125, 120.13(1), 121.52
School District Transportation (#7500), Student Records (#3110)

Adopted: May 17, 2023

Reviewed:

Revised: